

Wolvercote Cricket Club Constitution

1. Definitions

These definitions apply unless the context requires a different interpretation:

“Accounting Year”	means the year beginning on 1st January, the date to which the accounts of Club will continue to be prepared.
“AGM”	means the Annual General Meeting of the Club.
“Committee”	means the committee or board consisting of Officers and Members elected or nominated to operate and manage the Club.
"Confidential Information"	means all information about the Club and the Members but does not include information that it is reasonably necessary to disclose to a person in the usual course of dealing so far as that information is disclosed in those circumstances. It includes among other things: information about members, their personal contact information and businesses, Club's future plans and policies.
“EGM”	means an Extraordinary General Meeting of the Club and includes any meeting other than an AGM.
“ECB”	England and Wales Cricket Board
"Member"	means any person who has paid for Membership of the Club.

"Membership"	means membership of the Club as set out in the Rules.
"Officer(s)"	means the holder of any titled office of the Club.
"Rules"	means the rules of the Club as set out in this constitution document as amended from time to time.

2. Name

2.1 The name of the Club is Wolvercote Cricket Club.

3. Address

3.1 The official address of the club for all correspondence shall be the club Secretary's home address, or info@wolvercotecricketclub.co.uk

4. Objectives

- 4.1 To foster and promote participation in amateur cricket within the local community. To provide facilities for playing and coaching competitive and friendly cricket.
- 4.2 To arrange cricket matches and social activities for the Members, and make arrangements for community participation in the same.
- 4.3 To strengthen the bonds between the Club and local communities in the surrounding areas.
- 4.4 To assist Oxford City Council and Vale of the White Horse Council in maintaining and developing the cricket ground at Cutteslowe Park and Playfield Road Playing Fields, Kennington.
- 4.5 To give due consideration to applying any profits of the Club in furthering the objectives of the Club.
- 4.6 To affiliate to the ECB through the Oxfordshire Cricket Board.

5. Membership

- 5.1 Membership shall be open to any person over the age of 9 years who is interested in playing cricket, using the services or contributing in some way to Wolvercote Cricket Club. There will be both an Ordinary Membership and a Junior Membership for those under 18 years of age.
- 5.2 It is a condition of Membership that a Member shall at all times comply with the Constitution of the Club and promote the interests and objectives of the Club.
- 5.3 Without prejudice to the generality of these rules, as a matter of information, basic codes of conducts for compliance are available at the Club's website www.wolvercotecricketclub.co.uk, this includes our safeguarding policy statement in line with the current ECB Code of Conduct and Safeguarding Guidelines, including the "Safe Hands Policy".
- 5.4 The Committee reserves the right to reject or accept any application for membership of the Club. Furthermore, the Committee may rescind the membership of the Club in exceptional circumstances and by majority decision of those present.
- 5.5 Each Ordinary Member shall be entitled to all the rights and benefits as set out in the Constitution or as otherwise provided by the Committee.
- 5.6 A Junior Member shall not be entitled to receive notices of, or attend, any meeting of the Ordinary Members.
- 5.7 The Club reserves the right to have Honorary Members in addition to the above and these will normally be full-time umpires and scorers.
- 5.8 An Honorary Member shall be entitled to receive notices of, and attend, every meeting of the Ordinary Members but they will not be entitled to a vote.

6. Subscriptions

- 6.1 Payment for Membership is for one year and will be decided annually at the AGM.

6.2 Subscriptions are due on 1 January every year for the period of 12 months following that date.

7. Grievance procedure

7.1 If any Member is aggrieved at a decision taken by or the behaviour of any Officer Member of the club, they may appeal to any Officer of the Club in writing.

7.2 The Committee shall consider the complaint and either accept or refuse the appeal and determine what action (if any) is appropriate. There is no further appeal.

8. Confidentiality

8.1 Each Member agrees and undertakes that they will:

8.2 not remove from Club's premises or copy or allow anyone else to copy from any document, computer disk, tape or other tangible item which contains any Confidential Information except as may be necessary in the course of their work for the Club

8.3 In respect of any part of the Confidential Information of the Club, from today until the expiry of five years from the termination of Membership, keep it secret and not divulge or make it known to anyone nor use it for the benefit of himself or any other person.

8.4 This paragraph does not apply to disclosure:

8.4.1 made with the consent of the Officers of the or under the authority of the Committee or by order of the court.

8.4.2 of information or knowledge which comes into the public domain otherwise than as a result of their default.

8.4.3 as may be necessary in the course of their work for the Club.

9. Management of the Club

9.1 The Committee, which manages the Club, shall consist of the following: Chair, Secretary, Treasurer, 1st XI Captain, 2nd XI Captain, 3rd XI Captain, 4th XI

Captain, Website Manager, Social Secretary, Friendly Fixtures Secretary, Training Manager, Youth Manager, and up to six Playing Members.

9.2 Office Bearers shall hold office for one year, with the exception of the Chair, Treasurer and Secretary, who shall hold office for three years.

9.3 Each Office Bearer shall be appointed by a vote of the AGM.

9.4 A quorum for Committee meetings is six.

9.5. The Committee will decide on all Club matters except the following:

9.5.1 Changes to the Constitution

9.5.2 Annual Subscription and Match Fees

10. Powers

10.1 The powers vested in the Committee relate generally to the requirements necessary to enable the fulfilment of the objectives of the Club.

10.2 The Committee has the power to:

10.2.1 Appoint such sub-committees as they believe necessary.

10.2.2 Employ or contract coaches and other staff to carry out activities of the Club where relevant.

10.2.3 Acquire or provide ground, equipment and training facilities.

10.2.4 Open and operate a bank account in the name of the Club.

10.2.5 Manage the financial affairs of the Club.

10.2.6 Take out insurance to cover all reasonably foreseeable risks.

11. Annual General Meeting

11.1 The AGM of the Club shall be held each year in either November or December.

11.2 Not less than 14 days written notice shall be given to Members stating the business to be transacted and providing a copy of the previous year's AGM minutes and the current year's Balance Sheet.

11.3 Mandatory items for the agenda are:

- Approval of minutes
- Matters Arising
- Chair's Annual Report
- Adoption of Accounts
- Election of the Committee
- Fixing the Subscription Charges and Match Fees

11.4 A Member may raise any matter at the AGM, provided that he/she has given 7 days notice to the Secretary to that effect.

11.5 An AGM shall have a quorum of 15 people

12. Extraordinary General Meetings

12.1 An EGM shall be convened by the Committee within 14 days of receipt by it of a direction by the majority of Officers or of a requisition signed by at least one fifth of the total Members of the Club.

12.2 The notice shall state the date, time and place as well as the purpose of the meeting.

13. Voting at meetings

13.1 A Member who has paid a subscription for the current year may vote at an AGM or an EGM.

13.2 In the event of equality of votes for and against a matter, the Chair shall have a casting vote.

13.3 A vote shall be carried by a simple majority of those attending and entitled to vote.

14. Dissolution

14.1 The Club may be dissolved by a resolution passed by no fewer than 50% of Members present and voting at an EGM convened for that purpose.

14.2 Any assets, money or funds remaining after the settling of any debts and liabilities shall be applied towards any approved sporting or charitable purpose within the United Kingdom as defined by the Community Amateur Sports Club Legislation found in Schedule 18 of the Finance Act of Parliament 2002.

15. Miscellaneous Matters

15.1 Each Member undertakes to provide to the Club their current land address, e-mail address and telephone number(s) and as often as they are changed together with all information that may be required to communicate with them.